

A meeting of the **OVERVIEW AND SCRUTINY PANEL (COMMUNITIES AND CUSTOMERS)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 5TH APRIL 2016** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting held on 1st March 2016.

**A Green
388008**

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

3. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 11 - 14)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**M Sage
388007**

4. EXCLUSION OF PRESS AND PUBLIC

To resolve:

that the press and public be excluded from the meeting because the business to be transacted contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

5. DRAFT HOUSING STRATEGY 2016 - 2019 (Pages 15 - 66)

The Panel is to receive the Draft Housing Strategy 2016-19 for discussion.

**J Emmerton
388203**

6. RE-ADMITTANCE OF PRESS AND PUBLIC

To resolve:

that the press and public be re-admitted to the meeting.

7. WORK PLAN STUDIES (Pages 67 - 68)

To consider the work programmes of the Economy and Growth and Finance and Performance Overview and Scrutiny Panels.

**A Green
388008**

8. OVERVIEW AND SCRUTINY PROGRESS (Pages 69 - 74)

To consider a report on the Panel's activities.

A Green
388008

Dated this 24th day of March 2016



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
 - (a) *relates to you, or*
 - (b) *is an interest of -*
 - (i) *your spouse or civil partner; or*
 - (ii) *a person with whom you are living as husband and wife; or*
 - (iii) *a person with whom you are living as if you were civil partners*

and you are aware that the other person has the interest.
- (3) *Disclosable pecuniary interests includes -*
 - (a) *any employment or profession carried out for profit or gain;*
 - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
 - (c) *any current contracts with the Council;*
 - (d) *any beneficial interest in land/property within the Council's area;*
 - (e) *any licence for a month or longer to occupy land in the Council's area;*
 - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
 - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

Non-Statutory Disclosable Interests

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
 - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*

- (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or
- (c) it relates to or is likely to affect any body –

- (i) exercising functions of a public nature; or
- (ii) directed to charitable purposes; or
- (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail Adam.Green@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (COMMUNITIES AND CUSTOMERS) held in Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Tuesday, 1st March 2016.

PRESENT: Councillor S J Criswell – Chairman.

Councillors D Brown, Mrs L A Duffy, M Francis, R Fuller, T Hayward, P Kadewere and Mrs R E Mathews.

APOLOGY(IES): Apologies for absence from the meeting were submitted on behalf of Councillors Mrs P A Jordan, D J Mead, M C Oliver and Mrs D C Reynolds.

IN ATTENDANCE: Councillor R B Howe.

20. MINUTES

The minutes of the meeting of the Panel held on 2nd February 2016 were approved as a correct record and signed by the Chairman.

21. MEMBERS' INTERESTS

No declarations were received.

22. NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which is appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st March 2016 to 30th June 2016.

23. CAMBRIDGESHIRE AND PETERBOROUGH CLINICAL COMMISSIONING GROUP (CCG)

Mr Rob Murphy, Dr David Roberts and Mr Ian Weller from the Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) were in attendance to present and answer questions on the Cambridgeshire and Peterborough Health and Care System Transformation Programme and the Cambridgeshire and Peterborough Clinical Commissioning Group Performance Report.

(a) Cambridgeshire and Peterborough Health and Care System Transformation Programme

Mr Ian Weller (CCG) introduced the Cambridgeshire and Peterborough Health and Care System Transformation Programme. The Panel was informed that Cambridgeshire and Peterborough had been identified as a 'challenged health economy' and this provided significant challenges to services. In response the CCG have introduced a new governance structure with the aim of tackling the

challenges.

Members were advised that there is a requirement to submit a five year plan by 29th June 2016 to ensure that the NHS in Cambridgeshire and Peterborough is creditable and costed. In assisting the formation of the five year plan, five working groups had been established with the aim of producing overarching plans for the service.

Following a question regarding the current financial position of the NHS in Cambridgeshire and Peterborough, Members were informed that the region has an annual income of £1.2bn and that this year (2015/16) debt was £140m.

The Panel was informed in response to a question on proactive care that there is a long term vision for proactive and prevention care however work was ongoing as the benefits of proactive and prevention care take longer to become visible.

Members were informed that Hinchingsbrooke plays a significant strategic role within Cambridgeshire and Peterborough as it is located centrally within the region and has a growing population. Dr Roberts added that the CCG are looking at what services are best delivered locally and what are best delivered elsewhere with the aim of building a countywide service.

A Member raised a concern that good governance and financial management would not address the problem of manpower. In response the Panel were informed that Hinchingsbrooke had struggled to recruit staff however the hospital that had been reviewing the possibility of pooling staff with Peterborough Hospital to ensure that the rota is fully staffed. An additional problem was that incentives are not in the correct place as bank and agency staff have significant incentives to remain as bank and agency staff.

In regards to a question regarding GPs the Panel was informed that Cambridgeshire and Peterborough require an extra 136 GPs. However in order to assist GPs residents should be self-treating minor illness or consulting a pharmacist therefore enabling GPs to handle more complex cases and in turn taking pressure off the hospitals.

After a query on how Public Health can assist with prevention Members were informed that Public Health are good at giving a steer on where to focus. In addition in regards to falls housing providers and councils are working on identifying trip hazards in their properties. Furthermore the CCG recognise that the third sector is an underused resource which could be utilised for prevention care.

Following a question on the biggest cost the health service in Cambridgeshire and Peterborough face Members were informed that acute hospitals require the most resources due to the building and maintenance, staff salaries and equipment for the hospital. In regards to Hinchingsbrooke the salary cost is 75% of the budget, the Ambulance service spend 95% of their budget on salaries.

The Panel raised a concern that the five year plan is not enough as

growth within the District is planned over a longer period. Members were advised that the five year plan fits in with the Parliamentary cycle however the CCG allocation of funding is based on the population so if the population increases so does the CCG's funding.

Members were informed that Cambridgeshire and Peterborough has an Urgent and Emergency Care Vanguard Programme which includes additional funds and is used to treat patients at home. Mr Weller stated that he will attend a future Panel meeting to update Members on the Vanguard.

After a question on whether services will suffer Members were advised that Cambridgeshire and Peterborough is a challenged health economy and although hospitals won't collapse the underlying debt has to be managed.

(b) Cambridgeshire and Peterborough Clinical Commissioning Group Performance Report

Mr Rob Murphy (CCG) introduced the Cambridgeshire and Peterborough Clinical Commissioning Group Performance Report. The Panel was informed that Hinchingsbrooke had a mixed performance however the hospital was performing well in some areas.

Hinchingsbrooke's operational performance is measured against the NHS constitutional standard. Members were acquainted with the areas for concern one being waiting times in accident and emergency where Hinchingsbrooke missed the target by 0.9% however this was better than other hospitals within the area. It is still a cause for concern as performance has deteriorated however the trend is national and Cambridgeshire and Peterborough are performing better than other areas in the country.

Members were informed that in terms of cancer and the 62 day wait for first treatment from standard urgent referral Hinchingsbrooke had missed the target of 85% by 3.7% although there is an action plan in place to assist this area.

Hinchingsbrooke had also missed the 99% target for patients waiting for a diagnostic test however the Panel was informed that there is an action plan in place and the situation is improving.

24. CORPORATE PLAN

With the aid of a report by the Corporate Team Manager (a copy of which is appended in the Minute Book) the Corporate Director (Delivery) presented the Corporate Plan to the Panel. The Panel was informed that the Corporate Plan follows the expiry of the old Corporate Plan and the Plan aims to set out what the Council would like to achieve under the three corporate priorities.

A Member raised the point underneath the Enabling Communities section that there is no reference to Public Rights of Way. In response it was noted that the last point in section 1b states that the work programme includes providing accessible leisure, green spaces, countryside and culture opportunities which covers Public Rights of

Way however following further discussion it was agreed to look at expanding the point to include Public Rights of Way.

Members would like the inclusion of the A1 and A428 improvement schemes within the Sustainable Growth section however the Panel was informed that those schemes would not be included as they would not be at the delivery stage within the lifetime of the Corporate Plan.

The Panel thought that underneath the Enabling Communities section Disabled Facilities Grants (DFG) should be included but noted that DFGs is a moveable fund. Members were informed that it would be looked into.

A Member requested that licences should be monitored under the Corporate Plan as the Council issue a high volume of licences and each licence is linked to business growth. The Panel noted that any measure would be an end to end measure from receipt to approval to ensure licences would be dealt with in a timely manner.

A query was raised within the section of Efficient and Effective Council and the point 'collecting money that is saved?' as Members are not sure what it means and why there is a question mark.

The Panel were advised that quarterly reporting of the Corporate Panel would be done through the Overview and Scrutiny Panel (Finance and Performance).

25. SPORTS FACILITIES STRATEGY FOR HUNTINGDONSHIRE 2016-2021

With the aid of a report by the Head of Leisure and Health (a copy of which is appended in the Minute Book) the Sports Facilities Strategy For Huntingdonshire 2016-2021 was presented to the Panel. Members were advised that the Council are responsible for the auditing of sports facilities even though not all sports facilities are provided by the Council. The Panel was reminded that the scoping report was presented at the Panel's February meeting and some minor changes have been made.

Members thought the strategy was worthwhile however a question was raised regarding Public Rights of Way. The Panel was advised that the strategy covers built sports facilities however the Open Spaces Strategy would cover Public Rights of Way.

26. ONE LEISURE SIX MONTH UPDATE

With the aid of a report by the Head of Leisure and Health (a copy of which is appended in the Minute Book) the One Leisure Six Month Update was presented to the Panel. Members were informed that One Leisure has an operating surplus of £350k however this does not take into account overheads and the depreciation value of equipment. The update also highlights that Ramsey Leisure Centre is near a breakeven point and that all the centres are near a cost neutral position.

Following a question on the capacity of the leisure centres the Panel

was advised that there is capacity and that capacity does not have to increase in order to increase performance. Through the strategic document, One Leisure would try to attract more people to use the centres at times of underuse.

Concern was raised that the Huntingdon Leisure Centre is losing customers however Members were informed that the site would be refurbished and expanded in the hope of attracting and retaining customers. The Panel noted that the Huntingdon Leisure Centre remains profitable.

The Panel queried the location of chocolate vending machines within the Leisure Centres however Members were informed that the machines cover their costs and that there are healthy options available.

27. ONE LEISURE STRATEGIC PLAN

With the aid of a report by the Head of Leisure and Health (a copy of which is appended in the Minute Book) the One Leisure Strategic Plan (not including Appendix II) was presented to the Panel. Members were informed that the Strategic Plan aims to assist the growth of One Leisure. The Plan seeks to identify who is the customer and then answer the questions on how to grow the service.

The Panel expressed how pleased they are to see One Leisure move from the poor situation in previous years into a position where the service can look forward and grow. In response the Panel was informed that the change is in part moving responsibility out to the Local Centres where the management knows what their local areas want.

28. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that the press and public be excluded from the meeting because the business to be transacted contains information relating to financial or business affairs of any particular person (including the authority holding that information) and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees.

29. ONE LEISURE STRATEGIC PLAN APPENDIX II

With the aid of a report by the Head of Leisure and Health (a copy of which is appended in the Annex to the Minute Book) the One Leisure Strategic Plan Appendix II was presented to the Panel. Members gave the One Leisure Strategic Plan Appendix II due consideration.

(At 9.03pm, during the discussion of this item, Councillor T Hayward left the meeting).

(At 9.04pm, during the discussion of this item, Councillor T Hayward returned to the meeting).

30. RE-ADMITTANCE OF PRESS AND PUBLIC

RESOLVED

that the press and public be re-admitted to the meeting.

31. WORK PLAN STUDIES

The Panel received a noted a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) which contained details of studies being undertaken by the Overview and Scrutiny Panels for Economy and Growth and Finance and Performance.

32. OVERVIEW AND SCRUTINY PROGRESS

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Panel reviewed the progress of its activities since the last meeting.

The Chairman of the Voluntary Sector Grant Funding Working Group addressed the Panel and updated Members on progress. The Working Group's Membership was confirmed as the following Members: Councillors T Hayward (Chairman), D Brown, Mrs L A Duffy and Mrs P A Jordan.

After a short discussion regarding which Overview and Scrutiny Panel should be responsible for the Registered Social Providers Working Group, Members thought that the subject matter falls within the remit of the Panel and therefore should remain with them.

(At 9.19pm, during the discussion of this item, Councillor R B Howe left the meeting).

Chairman

NOTICE OF KEY EXECUTIVE DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by Councillor J D Ablewhite Ms Melanie Sage
Date of Publication: 23 March 2016
For Period: 1 April 2016 to 31 July 2016

Membership of the Cabinet is as follows:-

Councillor J D Ablewhite	- Executive Leader of the Council	3 Pettis Road St. Ives Huntingdon PE27 6SR Tel: 01480 466941 E-mail: Jason.Ablewhite@huntingdonshire.gov.uk
Councillor R C Carter	- Executive Councillor for Operations & Environment	5 The Paddock Bluntisham Huntingdon PE28 3NR Tel: 07986 325637 E-mail: Robin.Carter@huntingdonshire.gov.uk
Councillor S Cawley	- Executive Councillor for Organisational Change & Development	6 Levers Water Huntingdon PE29 6TH Tel: 01480 435188 E-mail: Stephen.Cawley@huntingdonshire.gov.uk
Councillor D B Dew	- Executive Councillor for Strategic Planning & Housing	4 Weir Road Hemingford Grey Huntingdon PE28 9EH Tel: 01480 469814 E-mail: Douglas.Dew@huntingdonshire.gov.uk

Councillor J A Gray - Executive Councillor for Resources	Vine Cottage 2 Station Row Catworth Huntingdon PE28 0PE Tel: 01480 861941 E-mail: Jonathan.Gray@huntingdonshire.gov.uk
Councillor R Harrison - Executive Councillor for Strategic Economic Development & Legal	55 Bushmead Road Eaton Socon St Neots PE19 8GC Tel: 01480 406664 Email: Roger.Harrison@huntingdonshire.gov.uk
Councillor R Howe - Deputy Executive Leader of the Council with responsibility for Commercial Activities	The Old Barn High Street Upwood Huntingdon PE26 2QE Tel: 01487 814393 E-mail: Robin.Howe@huntingdonshire.gov.uk
Councillor D M Tysoe - Executive Councillor for Customer Services 12	Grove Cottage Maltings Lane Ellington Huntingdon PE28 OAA Tel: 01480 388310 E-mail: Darren.Tysoe@huntingdonshire.gov.uk

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk. Agendas may be accessed electronically at www.huntingdonshire.gov.uk.

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
 Pathfinder House
 St Mary's Street
 Huntingdon PE29 3TN.

- Notes:- (i) Additions changes from the previous Forward Plan are annotated ***
 (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

3 Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Shared Services Joint Groups Terms of Reference and Business Plans (ICT, Legal and Building Control)	Cabinet	21 Apr 2016		Ms Julie Slatter, Corporate Director (Services) Tel No. 01480 388001 email: Julie.Slatter@huntingdonshire.gov.uk		J Ablewhite S Cawley D Tysoe R Harrison D Dew	Finance and Performance
Waste Service - Service Specification	Cabinet	21 Apr 2016		Alistair Merrick, Interim Head of Operations Tel No. 01480 388635 email:Alistair.Merrick@huntingdonshire.gov.uk		R Carter	Economy and Growth

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Creation of the Integrated Street Scene Service	Cabinet	21 Apr 2016		Alistair Merrick, Interim Head of Operations Tel No. 01480 388635 email: Alistair.Merrick@huntingdonshire.gov.uk		R Carter	Economy and Growth
Housing Strategy 2016 - 2020 ***	Cabinet	16 Jun 2016		Jo Emmerton, Housing Strategy Manager Tel No. 01480 388203 email: Jo.Emmerton@huntingdonshire.gov.uk		D Dew	Communities and Customers
Community Chest Grant Aid Awards 2016/17 ***	Grants	30 Jun 2016		Chris Stopford, Head of Community Services Tel No. 01480 388280 or email Chris.Stopford@huntingdonshire.gov.uk		J Gray R Harrison	Communities and Customers

Agenda Item 5

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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CURRENT ACTIVITIES OF THE ECONOMY AND GROWTH PANEL

STUDY	OBJECTIVES	PANEL	STATUS
Waste Collection Policies	To assist the Head of Operations and Executive Member for Operations & Environment with reviewing waste collection policies in relation to the collection points for wheeled bins/sacks and remote properties (farms and lodges).	Economy and Growth	<p>The Working Group's activities are currently on hold until the Operations Review has been completed and implemented.</p> <p>Draft operational policies for garden waste contamination, dry recyclates contamination and lane end collection was considered at the Panel's November 2015 meeting.</p> <p>The Review of Waste Policies was considered at the Panel's January 2016 meeting.</p>
Litter Policies and Practices (to include graffiti removal)	To consider and make recommendations on future litter and graffiti service scope and standards and on public appetite for changes.	Economy and Growth	<p>The Working Group's activities are currently on hold until the Operations Review has been completed and implemented.</p> <p>The Street Cleansing Service Specification was considered at the Panel's January 2016 meeting.</p>
Corporate Enforcement Policy	To assist the Head of Community Services with the evolution of a Corporate Enforcement Policy.	Economy and Growth	The Working Group consists of Councillors J W Davies, I D Gardener and T D Sanderson.

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Panel Date	Decision	Action	Response	Date for Future Action	
<u>Hinchingbrooke Hospital</u>					
(a) Management of the Hospital					
03/03/15	Hisham Abdel-Rahman, CEO, attended the Panel and reported on the Hinchingbrooke Hospital Action Plan.	The Panel requested an update on the Hospital Action Plan at a future meeting.			
07/04/15	Ruth Rogers, Chair, reported on the work of Healthwatch Cambridgeshire.				
03/11/15	Mark Cammies, Estates and Facilities Director, attended the Panel and reported on the Hinchingbrooke Health Campus.	The Panel requested regular updates on the Health Campus.		Date to be agreed	
05/01/16	An article was published in the Hunts Post regarding the potential loss of services at Hinchingbrooke Hospital.	The Panel requested the attendance of Lance McCarthy, CEO at Hinchingbrooke Hospital at the meeting in February.			
02/02/16	Lance McCarthy, CEO at Hinchingbrooke Hospital attended the Panel's meeting in February 2016 to discuss the hospital's improvement plan and collaboration with Peterborough and Stamford Hospitals Trust.				
(b) Financial and Operational Performance					
03/02/15	Presentation received from Mr R Murphy, Mr K Poyntz and Ms S Shuttlewood on hospital accountability. Discussed recent CQC report on the Hospital and CCG monitoring.	Reports to be presented to the Panel every six months.			
01/09/15	Report presented to the September 2015 meeting.				
01/03/16	Report presented to the March 2016 meeting				

Panel Date	Decision	Action	Response	Date for Future Action
<p>06/04/15</p>	<p><u>Health economy</u></p> <p>Scoping report on potential work on the health economy. Further reports requested on:</p> <ul style="list-style-type: none"> • the current state of Neighbourhood Planning within the area and how it was likely to develop and how it might promote community resilience; • community engagement, including examples of good practice; • the impact of Welfare Reforms, including fuel poverty and how this is defined; • reviewing the Council's Equality Impact Assessment arrangements, and • the impact of growth on GP surgeries, school places and hospital capacity. 	<p>Heads of Service to schedule reports on subjects relating to their services.</p>		<p>Date to be agreed</p>
<p>01/03/16</p>	<p>Ian Weller from the Cambridgeshire and Peterborough Clinical Commissioning Group gave a presentation on the Cambridgeshire and Peterborough Health and Care System Transformation Programme.</p>	<p>Mr Weller agreed to attend a future Panel meeting and update Members on the Urgent and Emergency Care Vanguard Programme.</p>		<p>Date to be agreed</p>
<p>06/10/15</p>	<p><u>Delivery of Advisory Services Within the District</u></p> <p>The six voluntary sector organisations currently in receipt of three year funding awards (Strategic Grants) gave presentations on what they have delivered, how their work contributes to the Council's corporate objectives and the future challenges they face.</p>			

Panel Date	Decision	Action	Response	Date for Future Action
05/01/16	A report on the Voluntary Sector Grant Funding 2016/17 to 2019/20 was presented to the Panel.	The Panel requested the formation of a Voluntary Sector Grant Funding Working Group.	Councillors D Brown, Mrs L Duffy, T Hayward and Mrs P Jordan met for a meeting of the Working Group on 25th February 2016. Another meeting took place on 14th March and further meetings will take place on 11th April, 25th April, 17th May and 14th June 2016.	11/04/2016
10/06/14 & 08/07/14 07/04/15 07/07/15	<p><u>Redesign of Mental Health Services</u></p> <p>Representatives from the Mental Health Service User Network (SUN) and Mind in Cambridgeshire attended meeting.</p> <p>Invitation to Luminus seminar on 'Improving Outcomes for People in Crisis because of a Mental Health Condition' extended to Members.</p> <p>The Panel received an update report on the Children and Adolescent Mental Health Service (CAMHS).</p>	The Panel requested further updates at future meetings.		Date to be agreed
04/06/13	<p><u>Review of Elderly Patient Care at Hinchingsbrooke Hospital</u></p> <p>Working Group comprising of Councillors S J Criswell, Mrs P A Jordan, P Kadewere and Mrs R E Matthews appointed to</p>	Meetings held on 18 July, 11 November 2013 and 24	Councillor T Hayward joined the Working Group. A meeting	01/04/2016

Panel Date	Decision	Action	Response	Date for Future Action
	undertake a review of elderly patient care at Hinchingsbrooke Hospital. The study will be undertaken in conjunction with the hospital. The Panel has received an oral report on recent Working Group meeting with the hospital.	February 2014.	of the Working Group will take place on 1st April at 3pm.	
<p data-bbox="143 563 264 592">03/11/15</p> <p data-bbox="143 699 264 727">01/03/16</p>	<p data-bbox="300 496 689 525"><u>Registered Social Providers</u></p> <p data-bbox="300 563 1032 663">Councillors R Fuller, P Kadewere, M C Oliver and Mrs D Reynolds appointed onto a Working Group to carry out a study on Registered Social Providers</p> <p data-bbox="300 699 1104 863">Councillor R Fuller updated the Panel on the study of the impact of national housing changes on local housing associations in the District conducted by himself and Councillors D Brown, Mrs L A Duffy, T D Sanderson and R J West on 29th February 2016.</p>	<p data-bbox="1128 699 1554 799">Members agreed a follow up meeting is required to draw conclusions from the study.</p>	<p data-bbox="1583 699 1989 759">A follow up meeting took place on 21st March 2016.</p>	
<p data-bbox="143 1042 264 1070">14/01/16</p> <p data-bbox="143 1241 264 1270">19/01/16</p>	<p data-bbox="300 970 981 999"><u>Cambridgeshire County Council Budget Scrutiny</u></p> <p data-bbox="300 1042 1104 1206">The Working Group comprising of Councillors T Alban, D Brown, G Bull, Mrs S J Conboy, S Criswell, M Francis, D A Giles, T Hayward, B Hyland, P Kadewere, T D Sanderson, M Shellens and R J West scrutinised the budget of the Children's, Families and Adult's Directorate.</p> <p data-bbox="300 1241 1104 1342">The Working Group scrutinised the budgets of the Economy, Transport and Environmental Services and Corporate Services.</p>		<p data-bbox="1583 1042 1989 1142">A response to the budget proposals is to be sent to the County Council.</p>	

Panel Date	Decision	Action	Response	Date for Future Action
05/01/16	<p><u>Huntingdonshire Strategic Partnership (HSP)</u></p> <p>Huntingdonshire Community Safety Partnership</p> <p>Annual review of the work of the Partnership.</p>	The 2015/16 report is planned for September 2016.		08/09/16
03/02/15	<p>Children and Young People</p> <p>Details of the thematic group's priorities received together with details of its terms of reference, membership and current matters being discussed. Presentation received.</p>	The group meets four times per year in January, March, June and October.	Reports to be submitted to the ensuing panel meeting.	
03/02/15	<p>Health and Wellbeing</p> <p>Background information received on the thematic group's outcomes, terms of reference, membership and action plan.</p>			

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